Q&A: CalCentral Training (Webinar #6)

Queries

1. Question: I'm following along and just added a couple of reports to my Favorites list; however, when I try to re-open them, it doesn't remember the search parameters. How do I set defaults in Campus Solutions for each report? The defaults I set up in Campus Solutions don't seem to be picked up when I'm entering CS via CalCentral.

    Answer: There is no way to set defaults.

2. Question: Will we be able to do batch downloads of unofficial transcripts and semester grades for a department from here?

    Answer: (1) We will find out and follow up on batch downloads. (2) For unofficial transcripts, if this is something that you as an advisor are allowed to see, and that comes into our reporting center for you to run, then yes, you may certainly run and download it from here. Everything that comes into the reporting center will be able to be downloaded. Please adhere to FERPA guidelines as you access and download secure data.

3. Question: Our last webinar was about the Schedule of Classes. Is there a report about Schedule of Classes on the list?

    Answer: There are some student records reports on the schedule of classes in the course catalog that were released in Go-Lives 2 and 3. If you have that type of access, you will see them in the student records pagelet. Those who perform scheduling you may see this information, as well. If you don't see it, please contact SIS.

4. Question: Can we print/download a full campuswide schedule of classes from here?

    Answer: You should be able to see and explore the schedule of classes. You should be able to export and print, as needed.

More Questions?

Please contact sishelp@berkeley.edu

For timeline, status updates and training information, please visit the SIS website at http://sisproject.berkeley.edu