I - CalCentral - Getting Started
  My Academics Page

II - Class Enrollment card
  Explore

III - Schedule of Classes (student’s view)
  Basic Search
  Search Results
  Class Details
  Select Class
  Class added to Shopping Cart
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  Shopping Cart Preview

IV - Shopping Cart
  View Classes in the Cart
  Select Class(es) and Enroll
  Confirm Classes
  Enrollment Confirmation
  Shopping Cart Contents - Enrolled and Listed

V - CalCentral
  Updated Class Enrollments

I - CalCentral - Getting Started

My Academics Page
II - Class Enrollment card

This card is designed to provide a prescriptive approach to academic planning and enrollment, and to unite a number of students tools that support this process:

1. **Plan:**
   - Access a multi-year **Planner** (starting later in the fall)

2. **Explore:**
   - **Schedule of Classes**
   - Sites that offer class elective options

3. **Schedule:**
   - Create alternative semester plans with **Schedule Planner**, which replaces ScheduleBuilder

4. **Decide**
   - View Phase I and II appointment dates
   - Go directly to the new **Shopping Cart** and enroll, which replaces Tele-BEARS

5. **Adjust**
   - Classes that are enrolled in, and/or waitlisted will be displayed here
   - Add / Drop from here

---

Explore

**Click on one of the Action items to see more detail**

**2. Explore**

- **Schedule of Classes**

The **Schedule of Classes** link will provide a comprehensive search tool to View and to Add classes, and sections, to the Shopping Cart.

If a student knows the classes they want to take, and don’t need to map out alternative plans, then this is the best way to search and then enroll (via the **Shopping Cart**)

* This will be the optimum path to enrolling in classes for most graduate students
III - Schedule of Classes (student’s view)

Basic Search

Schedule of Classes
(from the CalCentral, Class Enrollment / Explore)

Quick search options, ex: find a class that satisfied the undergraduate American Studies requirement

Search Results

Schedule of Classes
Search Results

Search Options

Legend, ex: green circle shows the class is open

A link to the Shopping Cart and content, if applicable

Click on a class link to see more information
### Class Details

**Class Selection**

If the class is full or you need to pick a discussion section or a lab, you will be prompted here to do that.

Add to the waitlist if space is available

Enter a permission number, if applicable

Choose graded or pass/no pass

Next to confirm

---

**Schedule of Classes**

**Basic Information**

Class name

Units

Dates, times and location

Instructor

**Class Availability**

Capacity

Available seats

Waitlist information

**Actions**

Go back to the search page

Select Class - adds the class to the Shopping Cart

---

**Class Details**

**Basic Information**

Class name: Honors Seminar: Special Topics in American Studies

Units: 3

Dates, times and location: 8/24/2016 - 12/9/2016, UC Berkeley Main Campus

Instructor: Michael Cohen

**Class Availability**

Capacity: 15

Available seats: 15

**Description**

This course is designed to introduce honors students (those who have achieved a minimum overall GPA of 3.3) to the history and theory of American studies as an interdisciplinary field and to explore current themes, debates, and research problems in American studies.

---

**Select Class**

**AMERSTD H110 - Honors Seminar**

**Class Preferences**

- Session: Regular Academic Session
- Career: Undergraduate
- Status: Open
- Wait List: Enabled
- Permission Nbr: [Enter permission number]
- Grading: Graded
- Units: 3.00

**Meeting Information**

- Days & Times: We 3:00PM - 5:59PM
- Room: Requested General Assignment
- Instructor: Michael Cohen
- Meeting Dates: 08/24/2016 - 12/09/2016

---

**Actions**

- Go back to the search page
- Select Class - adds the class to the Shopping Cart
A class has been added to the Shopping Cart.
Advanced Search Options

Search for Classes
Enter Search Criteria

Search by
- date and time
- Instructor
- Class Number
- Keyword
- Units
- And more...

Schedule of Classes
Search Results - Lecture and Discussions

Schedule of Classes

Search results for “intensive italian”

Lecture and discussion sections

Shopping Cart Preview

Schedule of Classes

A summary of all the classes that have been added to the Shopping Cart, from the Schedule of Classes

Now, either

1. go to the Shopping Cart to view and/or start enrolling (if it is the student's appointment time)
2. return to Class Enrollment (CalCentral My Academics page)
3. continue searching for classes
### IV- Shopping Cart

**View Classes in the Cart**

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Select Validate to have the system check for possible conflicts prior to enrolling.

#### 2016 Fall | Undergraduate | UC Berkeley

<table>
<thead>
<tr>
<th>Select</th>
<th>Class</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
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<td>MoTuTuWeTh</td>
<td>Dwinnelle 104</td>
<td>A. Bellezza</td>
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<td>Dwinnelle 6307</td>
<td>A. Bellezza</td>
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</table>

**Shopping Cart**

Get here either:

1. Directly from the "**Decide**" option on the Class Enrollment card (CalCentral >> My Academics page)
2. From a link on the **Schedule of Classes** summary page
3. **Schedule Planner** (and import classes)
Select Class(es) and Enroll

**CALCENTRAL**

Return to Class Enrollment

Use the Shopping Cart to temporarily serve classes until it is time to enroll for this term. Select Validate to have the system check for possible conflicts prior to enrolling.

2016 Fall | Undergraduate | UC Berkeley

**Shopping Cart**

Step 1 - Select class(es) to enroll in

**Confirm Classes**

**CALCENTRAL**

Return to Shopping Cart

**Shopping Cart**

Step 2 - Finish Enrolling
Enrollment Confirmation

Shopping Cart

Step 3 - View results

Shopping Cart Contents - Enrolled and Listed

Shopping Cart

Updated contents

- 3 Classes listed in the cart for later
- 1 Class and a discussion successfully enrolled in
Updated Class Enrollments

Class Enrollment FALL 2016

Consult with an advisor if you have any questions.

<table>
<thead>
<tr>
<th>Action</th>
<th>When</th>
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<tbody>
<tr>
<td>1. Plan</td>
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<tr>
<td>2. Explore</td>
<td>Prior to Mar 23</td>
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<tr>
<td>3. Schedule</td>
<td>Mar 20</td>
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<tr>
<td>4. Decide</td>
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Choose classes for the upcoming semester.
Learn more about enrollment rules and information.

Enrollment Period
PERFORMANCE TESTING Wed Mar 23 | 3:30 PM

5. Adjust After Mar 23

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<th>Swap</th>
<th>Edit</th>
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Total Units: 6.0