# **Guide to Reports for Enrollment and Scheduling**

Below is a list of reports that are available for class enrollment and scheduling. They can be accessed through CalCentral advisors' Reporting Center, or through Campus Solutions by navigating through Main Menu > CAL Components > Reporting > Reporting Center.

### Notes on reports:

- Some prompts for search criteria, such as "Term" or "Institution" are required in order for a report to run—required prompts are typically designated with an asterisk.
- The more prompts you fill in or check off, the fewer are the rows of returned data. Conversely, the fewer prompts you complete, the larger the resulting data set. For example, if you leave the class number empty for a department, you will get data on all classes in that department. If you supply a class number, you will only get data for that one class.
- Mousing over a report name will tell you what the report does.

## **SR Catalog & Schedule**

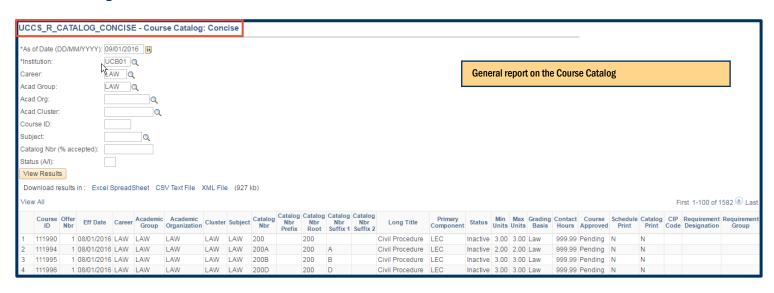
## **Course Catalog**

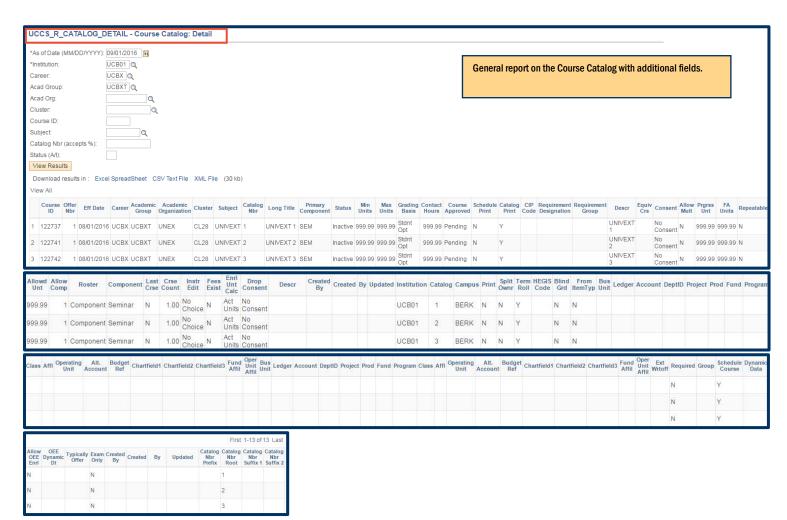
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# **SR Academic Units SR Enrollment Enrollment by Acad Units** Enroll Summary by Coll/School ...... 14 Enroll Summary by Division......14 Enroll Summary by Dept......14 Enroll Summary by Subject......14 **Enrollment Lists by Class Enrollments by Student** Term/Cum Stats by ID .....

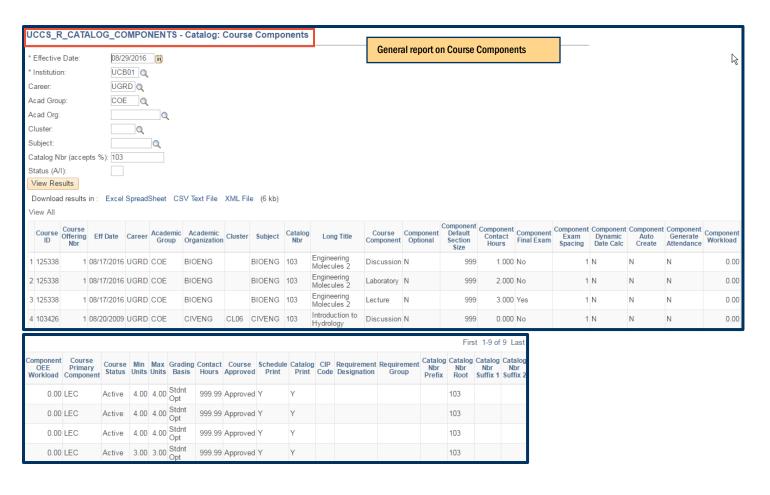
# **SR Catalog & Schedule**

### **Course Catalog**





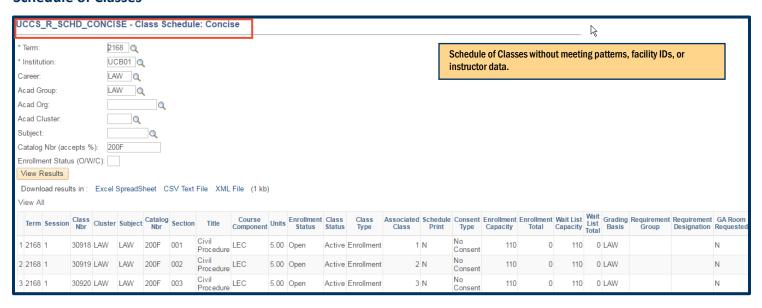
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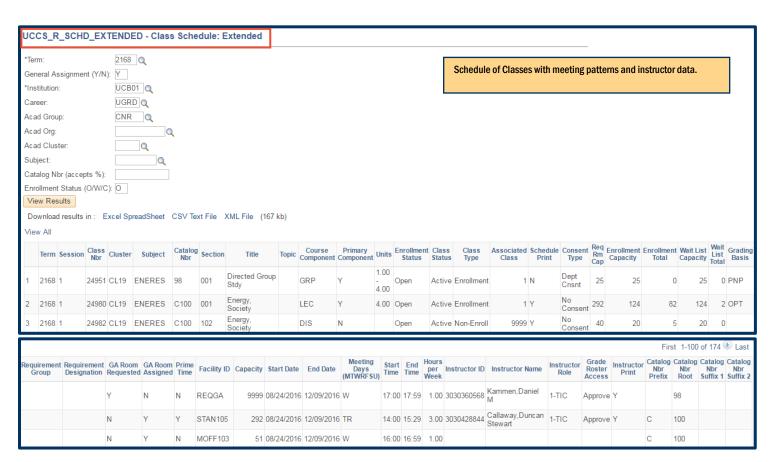


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UCCS_R_CAT	TALOG_OFFER_AU	OIT- Catalog O	ffer Audit			icks changes i		-	rings data t	that have			
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Course ID	Eff Date Offer Nb	Institution	Acad Group	Subject	Catalog	Approved	Campus	Acad Org	Career	Created By	Created	Ву	Updated

### **Schedule of Classes**



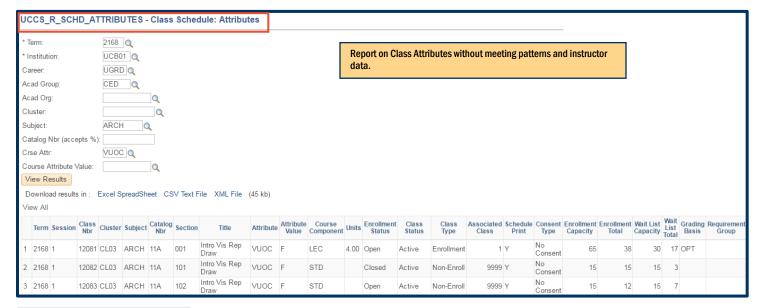


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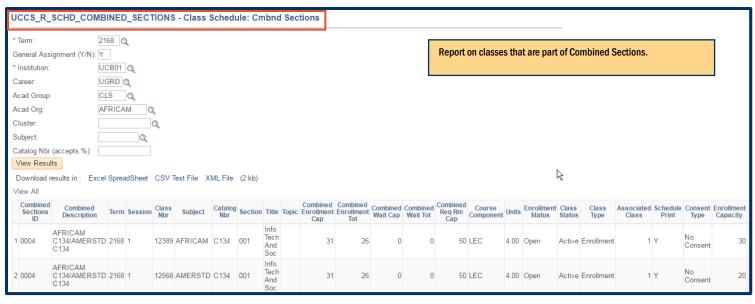
Instructor Name	Instructor Role	Grade Roster Access	Instructor Print	Assign Seq#	Contact	Load Factor	Assign Type	Work Load	Assignment %	Auto Calc	Name Type	Initials	Prefix	Suffix	Last	First Name	Middle	Institution	Acad Group	Career	WL Daemon	Auto Enrol	Stdnt Spec	Auto Enrol	Auto Enr R 2	Resection	Min Enri	Topic ID
lwamoto,Lisa M.	1-TIC		Y	1	0	0.0000		0.00	0.00	Υ	PRI	LMI			lwamoto	Lisa	M.	UCB01	CED	Undergrad	No	N	N				0	0
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Print	Acad Org	Next Pos	O Campus	Location	Event ID	Mode	Equiv Crs	Override	Req Rm Cap	Start Date	End Date	Cancel Dt	Prim Sect	Comb Sect	Hol Sched	Exam Spcng	Include	Min Units	Max Units	Prgrss Unt	FA Units	Roster	Component	BillFactor	Crs Cntct	Catlg Rqs
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N	ARCH	390	BERK	MAIN	000099673	P		N	100	08/24/2016	12/09/2016		101		UCB01	1	N									
N	ARCH	0	BERK	MAIN	000099674	P		N	100	08/24/2016	12/09/2016		102		UCB01	1	N									

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1.00	No Choice	N		LEC	



			First	1-92 of 9	2 Last
Requirement Designation		Catalog Nbr Prefix	Nbr	Catalog Nbr Suffix 1	Nbr
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Enrollmei Total	nt Wa	ait List apacity	Wait List Total	Grading Basis	Requirement Group	Requirement Designation	GA Room Requested	GA Room Assigned	Catalog Nbr Prefix	Catalog Nbr Root	Catalog Nbr Suffix 1	Catalog Nbr Suffix 2	Facility ID	Start Date	End Date	Meeting Days (MTWRFSU)	Start Time	End Time	Instructor ID	Instructor Name	Instructor Role	Grade Roster Access	Instructor Print
1	3	30	0	OPT			N	Y	С	134			KROE155	08/24/2016	12/09/2016	М	14:00	16:59	3030459524	Laguerre, Michel S	Teaching and In Charge	Approve	Y
1	3	20	0	OPT			N	Υ	С	134			KROE155	08/24/2016	12/09/2016	М	14:00	16:59	3030459524	Laguerre, Michel S	Teaching and In Charge	Approve	Y



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Requirement Designation	GA Room Requested	GA Room Assigned	Prime Time	Facility ID	Capacity	Start Date	End Date	Meeting Days (MTWRFSU)	Start Time	End Time	Hours per Week	Instructor ID	Instructor Name	Instructor Role	Grade Roster Access	Instructor Print	Catalog Nbr Prefix	Catalog Nbr Root	Catalog Nbr Suffix 1	Catalog Nbr Suffix 2
	N	Υ	N	MULF230	30	08/24/2016	12/09/2016	М	14:00	15:59	2.00	3030351962	Harte,John	1-TIC	Approve	Υ		39	A	
	N	N	N			08/24/2016	12/09/2016	W	17:00	17:59	1.00	3030360568	Kammen, Daniel M	1-TIC	Approve	Y		198		

UCCS_R_SCHD_BY_TIM	ESLOT - Classes by	Timeslot																
* Term:	2168																	
Day (MTWRFSU) - pick one:	M						C	lass	schedu	le rep	ort base	d on m	eeting <sub>l</sub>	patterns a	nd lo	cations.		
General Assignment (Y/N):																		
Building:	1152																	
Facil ID:	Q																	
* Institution:	UCB01																	
* From Start Time (HH:MM 24hr	: 08:00																	
* To Start Time (HH:MM 24hr):	08:00																	
* From End Time (HH:MM 24hr):																		
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View All																		
	cility scr Capacity Meeting Days (MTWRFSU	Start End Time Time	Duration	lours per Start Date Week	e End Date	GA Room Requested	GA Room Assigned	Term	Session	Class Nbr	Subject	Catalog Nbr	Section	Title	Topic	Course Component	Units	Enrollment Status
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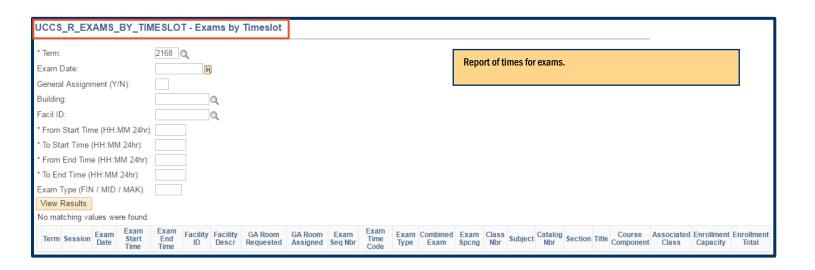
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Class Status	Class Type	Associated Class	Schedule Print	Consent Type	Enrollment Capacity	Enrollment Total	Wait List Capacity	Wait List Total	Grading F Basis	Requirement Group	Requirement Designation	Instructor ID	Instructor Name	Instructor Role	Grade Roster Access	Instructor Print	Catalog Nbr Prefix	Catalog Nbr Root	Catalog C Nbr Suffix 1 5	Catalog Nbr Suffix 2	Rm
Active	Enrollment	1	Υ	No Consent	60	23	40	0	OPT			10688102	Wang, Gigi	Teaching and In Charge	Approve	Υ		192			310
Active	Non-Enroll	9999	Υ	No Consent	29	3	5	3										136			254

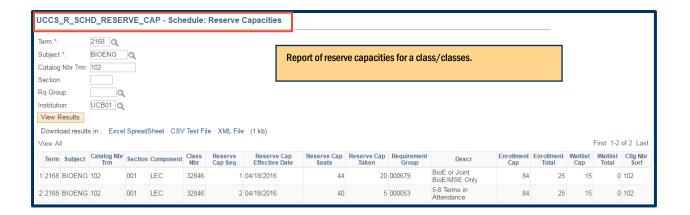


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Requirement Group	Requirement Designation			Start Date	End Date	Meeting Days (MTWRFSU)	Start Time	End Time	Catalog Nbr Prefix	Catalog Nbr Root	Nbr	Catalog Nbr Suffix 2
		Υ	REQGA	08/24/2016	12/09/2016	W	17:00	18:29		98		
		N	BARR60	08/24/2016	12/09/2016	TR	12:30	13:59	С	126		

UCCS_R_E	XAMS	_B	Y_CLA	SS - Exa	ms by	Class																		
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GA Exam (Y/	N):																							
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2 2168 1	147	00 E	NGLISH	ENGLISH	31AC	001	Lit Amer Cultures		LEC						1			1	48	48	40	N	Υ	HMMB31
3 2168 1	147	50 E	NGLISH	ENGLISH	45A	001	Lit In English		LEC						1			1	65	65	56	N	Y	BARR166
4 2168 1	1.47	51 F	NGLISH	<b>ENGLISH</b>	45A	002	Lit In English		LEC						1			2	65	65	31	N	Y	<b>DWIN370</b>

							First	1-37 of 3	37 Last
Capacity	Start Date	End Date	Class Meeting Days (MTWRFSU)	Start	Class End Time	Catalog Nbr Prefix	Nbr	Nbr	Catalog Nbr Suffix 2
16	08/24/2016	12/09/2016	W	16:00	16:59		24		
48	08/24/2016	12/09/2016	TR	09:30	10:59		31	Α	С
65	08/24/2016	12/09/2016	MW	10:00	10:59		45	Α	
65	08/24/2016	12/09/2016	MW	13:00	13:59		45	Α	





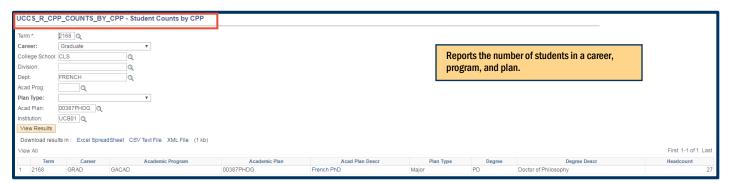
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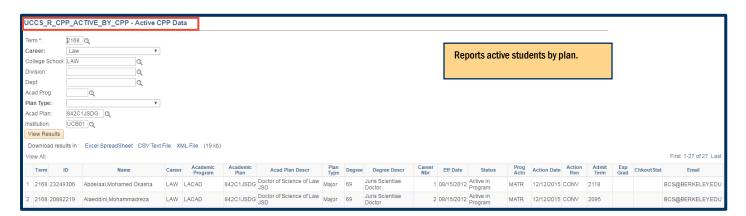


## Configuration



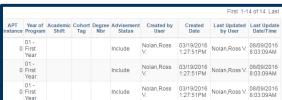
### **SR Academic Units**





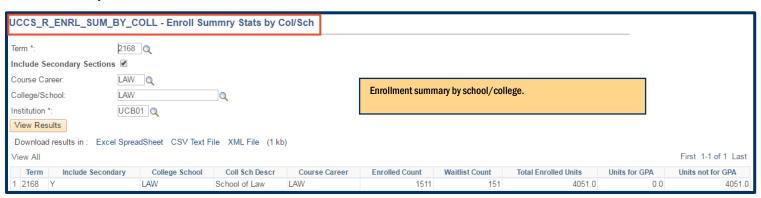


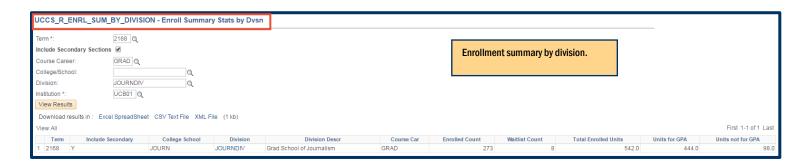


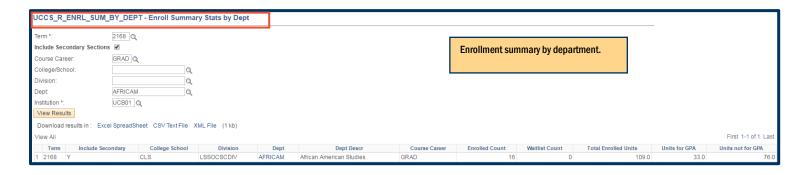


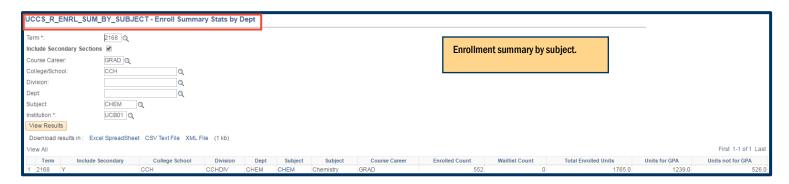
### **SR Enrollment**

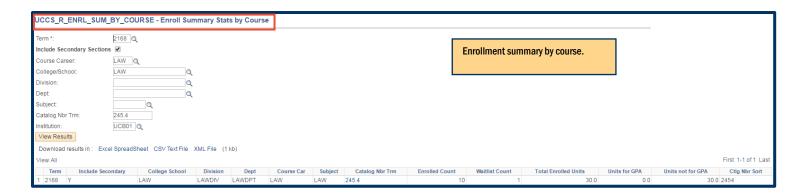
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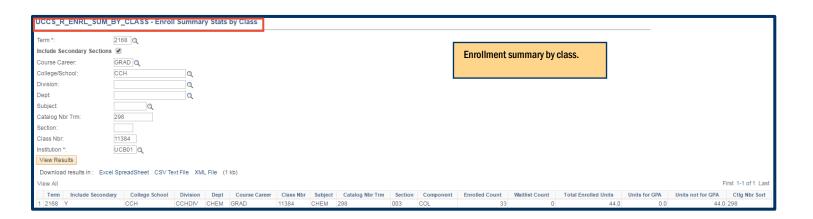


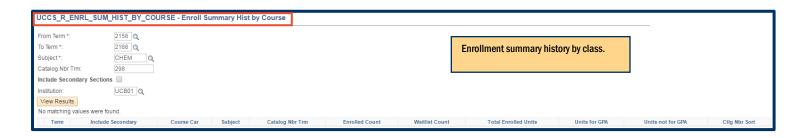




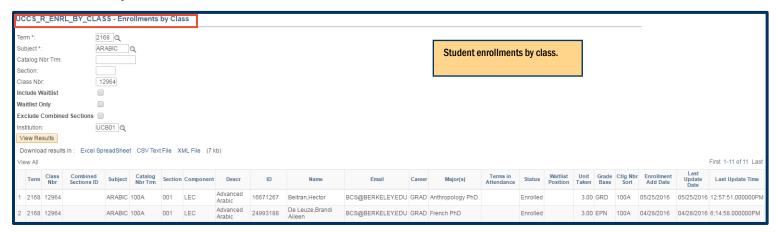


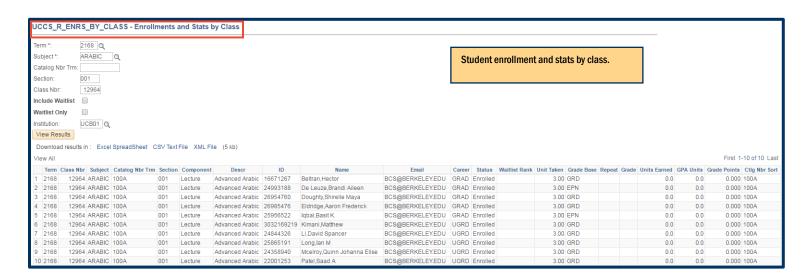


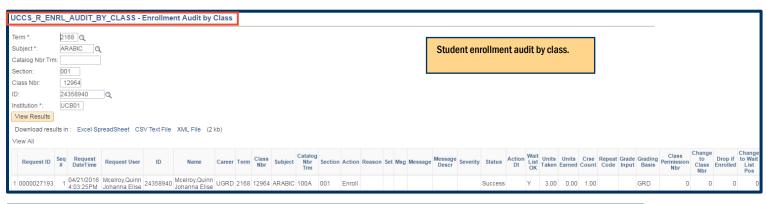




### **Enrollment Lists by Class**

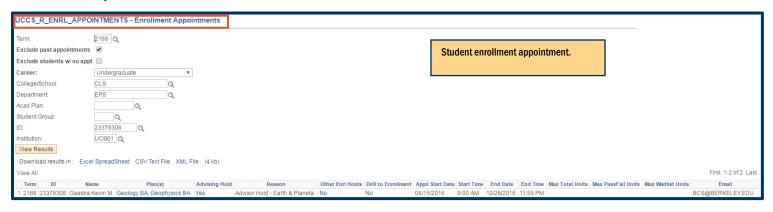


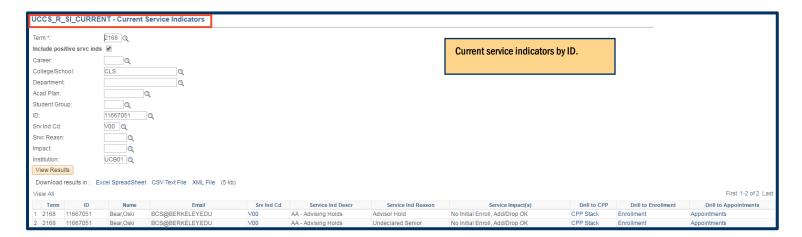




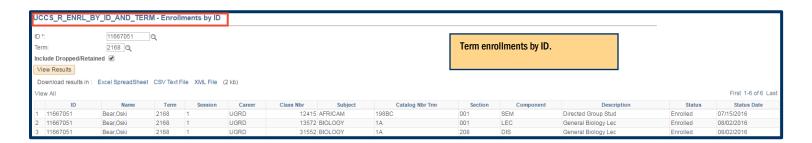
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Related	d Re	elated 2	Closed Class	Override Grading Basis	Override Class Units	Override Unit Load	Override Class Links	Override Class Permission	Override Requisites	Override Time Conflict	Override Career	Override Action Date	Ovrd Requirement Designation	Override Service Indicator	Override Appointment	Instructor ID	Requirement Designation	Requirement Designation Option	Requirement Designation Grade	Transcript Note ID		Start Acad Date Prog
	0	0	N	N	N	N	N	N	N	N	N	N	N	N	N			No			N	

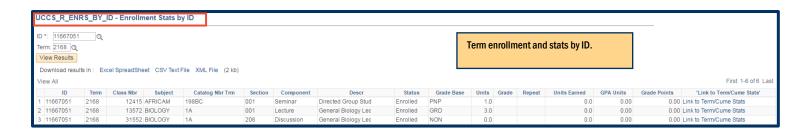
## **Enrollments by Student**



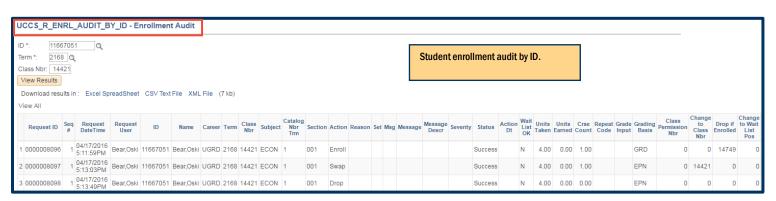




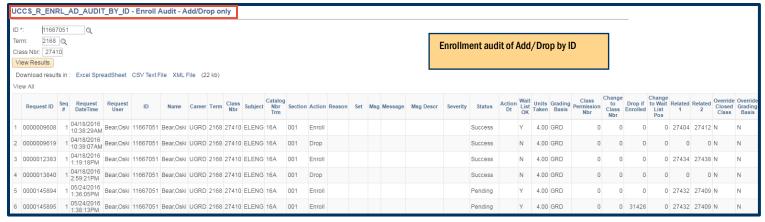


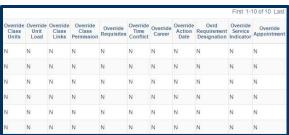






																				First 1	-3 of 3	3 Last
Related 1	Related 2		Override Grading Basis		Override Unit Load	Override Class Links	Override Class Permission	Override Requisites	Override Time Conflict	Override Career	Override Action Date	Ovrd Requirement Designation	Override Service Indicator	Override Appointment	Instructor	Requirement Designation	Requirement Designation Option	Requirement Designation Grade	Transcript Note ID	Transcript Note Exists Flag	Start	Acad Prog
14422	0	N	N	N	N	N	N	N	N	N	N	N	N	N						N		
14423	0	N	N	N	N	N	N	N	N	N	N	N	N	N			No			N		UCLS
0	0	N	N	N	N	N	N	N	N	N	N	N	N	N						N		UCLS







### **Enrollment Validation**

